

Minutes
Litchfield Board of Fire Commissioners & EMS
July 13, 2017 7:00 PM
Litchfield Fire House, 258 West St., Litchfield

Chairman Campbell called the meeting to order at 7:00 p.m.

Members Present: Chairman John Campbell, Gary Shuhi, Jack Hodges, Paul Parsons, Heather Karpa, Douglas Hatstat

Members Absent: None

Approval of Minutes –June 8, 2017 (Special meeting), J. Hodges moved to approve, G. Shuhi seconded and the motion passed unanimously. P. Parsons moved to approve the minutes of June 8, 2017 (regular meeting), G. Shuhi seconded and the motion passed unanimously.

Public Requests/Comments

None

Commission Requests

None

Budgets – Department, Capital & Operating Budgets

The Chair reminded all the departments to purchase tires, etc. with money from the new budget. Don't forget to get bids. Each department will be receiving \$5,350 for turn out gear, please remember to get a PO from finance before purchasing.

Fire Marshal Report

The Fire Marshal was not present. He will be emailing his monthly report to Commissioners. Doug Hatsat moved to make Ryan Litwin a fire inspector for the Town, J. Hodges seconded and the motion passed unanimously.

Update on Department Physicals -

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

Any EMS Business that needs to be discussed

The Commission asked the LVA rep to obtain draft contract language outlining the agreement between Morris and Litchfield for ambulance coverage so the Commission can review and endorse it before it goes to the town attorney for a final draft. The chair stated that OEM has declined an invitation to appear at the Commission meetings. They will, however, be available to answer any questions via email. P. Parsons has three questions; 1) what is the status of the Town of Morris's PSA (are there any terms or conditions regarding the transfer of PSA to

LVA?) 2) what needs to happen for Morris Fire Department to take back the PSA? 3) What happens if LVA, for whatever reason, decides it wants to vacate the PSA for the Town of Morris soon after the agreed to September date ends? Can LVA vacate as Morris Fire Department did?

Communications

Two FOI requests were made to the Town and the Chairman. Both were answered and addressed, copies of the requests will be filed with the commission correspondence.

Old Business

The chair noted that E. Litchfield is ready to go out to bid for their new truck.

New Business

Northfield would like to get a pickup truck from the military at a reduced price. They will pay for it out of their own funds. D. Hatstat moved to approve the purchase of a military truck for Northfield, provided it does not go on the truck replacement list and Northfield is to perform all maintenance on such, G. Shuhi seconded and the motion passed unanimously.

J. Hodges informed the Commission that Northfield is changing their med control from Charlotte Hungerford Hospital to Waterbury, for various reasons.

J. Hodges asked that the issue of insurance coverage for non-firefighting duties be addressed at the next meeting. There was discussion on whether fire company members are covered if they are doing maintenance on buildings, holding fundraisers, etc. D. Hatstat read from 2008 minutes that indicated that there is coverage under VFIS. The commission will discuss at the next meeting.

Adjournment – J. Hodges moved to adjourn at 7:33 p.m. G. Shuhi seconded and the motion passed unanimously.



**John Campbell, Chairman
Board of Fire Commissioners & EMS**

8-10-17

July 10, 2017